

Privacy Notice for Children Under 18

This document is called a Privacy Notice or sometimes called a Privacy Policy.

We have a full adult version of our Privacy Notice but to help you understand it, we have taken some information from it and put it into words that we hope will help you to decide whether you are happy with what we do with your data.

The words, "we", "our", or "us" means we are talking about H2O Swim Academy.

Our address is 33 Maple Road, Brixham, Devon, TQ5 0DG.

Important:

If you are under 18, we cannot provide you with swimming lessons without consent from a parent or guardian.

If you are under 18, please ask permission from a parent or guardian before you use our website.

We would like you to understand this document. If you are under 18 and you are not sure that you do understand, please ask your parent or guardian to explain it to you.

Introduction

1. H2O Swim Academy want you to know what we do with any information we know or keep about you. The information we keep is also called 'data'. This document helps explain what we do with your data. This document will help you decide if you are happy with what we do with your data. If you are not happy, then there are things that you can do.
2. We will keep your data to ourselves and we will only share it with people we trust who do work for us. If there has been an accident at the pool, we will have to share some of your data with the people who own the swimming pool. We always make sure that these people don't pass your data on to anyone else. We won't share it with anyone else either.

1. The data we keep

When you come to us for swimming lessons, we take facts from your parent or guardian about you, such as your name, address, birthday and anything we need to know about your medical history.

These facts are put into our computer or laptop and we keep them there for a certain amount of time. The time we keep your data depends on how long you come to us for swimming lessons. Once you stop having swimming lessons, we will keep your data for a further three years.

2. Your consent

Consent means that you are happy for us to keep and use your data as we have explained in this document.

If you decide that you don't want us to keep your data or, if you decide that you want to change the data in some way, then you can tell us. Either you, or your parent or guardian can email us at ryan.swimh2o@yahoo.co.uk. We will then remove or change your data, as you have asked us to.

If you ask us to remove or change the data we keep about you, we might not be able to continue giving you swimming lessons.

3. Information we keep because it's the law

Like everyone, we have to follow the law in our country.

Sometimes the law says that we must keep data.

This might include your personal information.

Specific uses of information you provide to us

4. Information you post on Social Media pages

If you post comments or information, or if you 'like', click an icon or tag an image, on our Social Media pages, such as Facebook, Twitter or Instagram your posts might be seen and used by other people.

We do store your post, and we might use it in the future in any way we decide.

When other people see your post, we have no control over what they might do with it and because of that, we cannot be responsible for this.

If you post something on our Social Media pages that you wish you hadn't, and would like it taken down, you or your parent or guardian can email us at ryan.swimh2o@yahoo.co.uk. We can't promise to do what you ask, but we will do what we can to help you.

5. Complaining

If you are not happy about something, you can make a complaint. When you tell us about your complaint we will write down everything you tell us. We will use what you tell us to work out what we can do to help put right what you feel is wrong.

If we have to contact someone else about your complaint, we might need to give that person some of your data and details about your complaint.

6. Any questions?

If you have any question regarding our privacy policy, please contact us.